

MARTIN LUTHER KING, JR. MEMORIAL BAPTIST CHURCH

4519 NE 10th Street – Renton, WA 98059
(Mailing Address) P.O. Box 2145 – Renton, WA 98056
Phone (425) 255-1446 Fax (425) 255-1632

Rev. Dr. Linda Smith

Transitional Pastor

Leadership Meeting Minutes – 2nd Quarter
Tuesday, June 18, 2024 – Draft September 17, 2024

Call to Order/ Opening Remarks	<p>The 2nd Quarter Leadership meeting was called to order at 6:32p.m.by Rev. Dr. Linda Smith.</p> <p>To ensure that everyone has an opportunity to speak and ask questions, Rev. Smith has asked that everyone utilize the raised hand emoji which may be found in the Zoom task bar at the bottom of your screen.</p> <p>The Leaders began by reflecting on the question: “What does Unity mean in the Church?”</p> <p>Rev. Smith reminded the leaders to stay focused and connected on the mission and vision of MLK. She encouraged all leaders to consider joining Sunday School and Bible Study at MLK, as schedule permits, so that we are all studying and praying together.</p> <p>Finally, Rev. Smith encouraged the Leaders to remain mindful of the Shared Agreements so that we remain grounded and engaged with one another.</p>
Prayer	Deacon Carla Bunn opened with prayer.
Scripture Reading	Renee Wells read scripture: Colossians 3:12– 17.
Attendance	Rev. Dr. Linda Smith, Audra Williams, Deacon Alisa Vinson-Ames, Deacon Carla Bunn, Gwen Dupree, Deacon Donald Leonard, Betty Adams, Leslie Turner, Clarene Montgomery, Renee Wells, Deacon Rick Wells, Deborah Bell, Teresa Bartholomew, Eloise Huggins = 14 attendees (via Zoom)
Minutes	<p>Leslie Turner read the 1st Quarter Leadership minutes.</p> <p>Rev. Smith reminded the Leaders to submit all reports in a timely manner so they can be uploaded to the Church intranet prior to Saturday’s business meeting on June 22nd.</p>
Leadership Updates	
Diaconate Chair	Deacon Cheryl Graves, Diaconate chair was absent from today’s meeting.
Clerk’s Report	Leslie Turner, Clerk, presented the 2 nd Quarter Clerk’s report.

MARTIN LUTHER KING, JR. MEMORIAL BAPTIST CHURCH

4519 NE 10th Street – Renton, WA 98059
(Mailing Address) P.O. Box 2145 – Renton, WA 98056
Phone (425) 255-1446 Fax (425) 255-1632

Rev. Dr. Linda Smith

Transitional Pastor

Treasurer’s Report	Jonikka Lawrence, Treasurer, was absent from today’s meeting. An update on the church finances will be presented during Saturday’s business meeting.
Trustees Report	<p>Gwen Dupree, Trustees chair, provided the Trustees update:</p> <ul style="list-style-type: none">• Fire Department Inspection failed due to electrical wires in Sound room and church office. All issues need to be corrected prior to the Fire Department’s next visit.• The pipe where the portable was located needs to be buried into the ground. This work needs to be completed as soon as possible.• Michael Simmons has added additional security around the church; camera by kitchen door and camera/recording as you enter the door by church office.• Chelan House rent has been increased due to the increased utility bill. The new lease begins 8/1/2024 with an additional increase in rent per month.• The 10th Street house recently received a new window, sink and work in the bathroom. Currently, getting bids for leakage in the bathroom floor.• Birds removed successfully outside behind the choir stand.• Currently receiving bids for doors; 4 doors have been identified for replacement.• A new water heater is needed at Margie Williams Helping Hand, currently, getting bids. Also, receiving bids on outlet (outlet should be pointing towards outside to avoid leaks) and beams.• New custodians began on June 1st. The contract is for 6 months to ensure the working relationship is compatible.• Keys – leaders need to ensure they have the correct keys to perform their duties: master key, perimeter or submaster. Check with the church office if you are unsure of the key you need. <p>Lastly, Gwen thanked Deacons Jerome and Donald for their support and work on the deck at the 10th street house.</p> <p>Action: Trustees will develop a job work order form which may be used to submit issues, requests, repairs and work needed within the church.</p>
Pastor’s Report	During the Saturday business meeting, Rev. Smith will provide updates on: New Member Family & Friends Day, Community Engagement, Worship ministry, Ministry Fair, Compassionate Care Ministry, and the Margie Williams Helping Hand Center.

MARTIN LUTHER KING, JR. MEMORIAL BAPTIST CHURCH

4519 NE 10th Street – Renton, WA 98059
(Mailing Address) P.O. Box 2145 – Renton, WA 98056
Phone (425) 255-1446 Fax (425) 255-1632

Rev. Dr. Linda Smith

Transitional Pastor

Other Business	<p>Audra Williams, Christian Board of Education (CBE) chair, indicated Saturday’s update will include child abuse training update, graduation Sunday, and Vacation Bible School update.</p> <p>Rev. Smith encouraged all Leaders to make a commitment to give over and above your tithes & offerings. Give an additional amount that is comfortable for your budget.</p> <p>Leslie Turner inquired about the status of replacing the glass window in the sound room with a sliding window. Team members from the sound room will provide a summary of the requested work and submit it to the Trustees for bids.</p> <p>Renee Wells has asked all Leaders to keep the Usher ministry in prayer.</p> <p>Rev. Smith turned the meeting over to the Deacon Carla Bunn at 8:25pm. Deacon Bunn, chairperson, for the Pulpit Search Committee (PSC) provided a PSC update to the Leaders.</p>
Prayer	Deacon Bunn closed with prayer.
Adjournment	The meeting was adjourned at 8:35p.m.

In His Service,



Leslie M. Turner
Church Clerk