

**MARTIN LUTHER KING, JR. MEMORIAL BAPTIST CHURCH**

4519 NE 10th Street – Renton, WA 98059  
(Mailing Address) P.O. Box 2145 – Renton, WA 98056  
Phone (425) 255-1446 Fax (425) 255-1632

Rev. Dr. Linda Smith

Transitional Pastor

**Leadership Meeting Minutes – 1<sup>st</sup> Quarter  
Tuesday, March 14<sup>th</sup>, 2023 – APPROVED 6.13.2023**

<b>Call to Order</b>	The 1 <sup>st</sup> Quarter Leadership meeting was called to order at 6:30p.m.by Rev. Smith. The meeting was held via the Zoom platform.
<b>Attendance</b>	Rev. Linda Smith, Deacon Lee Lawrence, Deacon Carla Bunn, Gwen Dupree, Deacon Cheryl Graves, Leslie Turner, Deacon Bobbi Sims, Jonikka Lawrence, Donald Leonard, Elenora Northington, Betty Adams, Clarene Montgomery, Eloise Huggins, Deacon Rick Wells, Deacon Dwight Graves = <b>15 attendees</b>
<b>Reflections</b>	Rev. Smith shared a Reflection from Luke 10:1-9 on <i>Missions</i> and highlighted scripture Acts 2:37-45 – <i>Establishment of the church</i> .
<b>Prayer</b>	Deacon Lee Lawrence provided the opening prayer.
<b>Leadership Updates</b>	
<b>Minutes</b>	Leslie Turner read the minutes from the 4 <sup>th</sup> Quarter Leadership meeting on December 6 <sup>th</sup> , 2022.  A motion was made, seconded and the 4 <sup>th</sup> Quarter December 6 <sup>th</sup> , 2022, minutes were approved as read.
<b>Clerk’s Report</b>	Leslie Turner presented the 1 <sup>st</sup> Quarter Clerk’s report.  The Leaders discussed the 200 members listed as active in PowerChurch. The Diaconate Board is in the process of contacting members who have not attended worship service or contributed financially to the church, to confirm their membership as we aim to maintain accurate records in the PowerChurch database.  To protect MLK member contact information, the MLK Directory, which contains members’ personal information, should only be distributed to leaders, and used to contact members for church business only. <b>Action:</b> Rev. Smith will formalize a policy/procedure around who may have access to the MLK Directory.  A motion was made, seconded and the 1 <sup>st</sup> quarter Clerk’s report was approved as read.
<b>Deacon’s Report</b>	Deacon Dr. Cheryl Graves informed the Leaders that the Diaconate’s report for the upcoming Church Business meeting will consist of an overview of the previous 1 <sup>st</sup> quarter and a focus on the 2 <sup>nd</sup> quarter.

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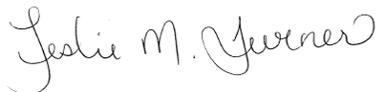
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<b>Trustees</b>	Gwen Dupree provided a verbal update of the Trustees report and highlighted activity from the 1 <sup>st</sup> quarter.
<b>Treasurer</b>	Jonikka Lawrence presented a verbal presentation of the Treasurer’s Report.  A motion was made, seconded and the Treasurer’s report was approved as read.
<b>Pastor’s Report</b>	Rev. Smith indicated her report will provide an overview of the accomplishments to date, youth ministry, safety and security, outreach engagement, prayer, bible study and worship service and much more regarding ministries. More details will be provided during Saturday’s business meeting.
<b>Other Ministry Business</b>	<ul style="list-style-type: none"><li>• Rev. Smith presented a revised Ministry Reporting Form. All MLK ministry work should have an impact on Evangelism, Youth and/or Outreach. This form will be distributed prior to all Church Business meetings for leaders to present reports using this new format. <i>(See attached form.)</i></li><li>• Rev. Smith provided an update on the security measures that have been implemented during worship service i.e. doors locking at 11am. The doors will be monitored for worshippers as they arrive, so they are able to enter.</li></ul>
<b>Prayer</b>	Deacon Rick Wells closed with prayer.
<b>Adjournment</b>	The meeting adjourned at 7:45pm.

In His Service,



Leslie M. Turner  
Church Clerk

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**Ministry Reporting Form**

Date: March 18<sup>th</sup>, 2023 (Church Meeting)

Ministry Name: \_\_\_\_\_ Reporting Period: Quarterly

Ministry Members:

\_\_\_\_\_  
\_\_\_\_\_

*All MLK ministry work should have an impact on Evangelism, Youth and/or Outreach.*

**Summary of Past Events/Activities Completed during Reporting Period**

Evangelism: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Youth: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Outreach: \_\_\_\_\_  
\_\_\_\_\_

**Action Items for the Next Quarter Report Out**

*List 1 to 5 items the ministry would like to accomplish by the next quarter.*

Evangelism: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2023 1st Quarterly Church Impact Report  
This Report is Confidential and is not to be copied or shared  
Solely for the MLK membership