

# MARTIN LUTHER KING, JR. MEMORIAL BAPTIST CHURCH

4519 NE 10th Street – Renton, WA 98059  
(Mailing Address) P.O. Box 2145 – Renton, WA 98056  
Phone (425) 255-1446 Fax (425) 255-6228

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## Leadership Meeting Minutes

### Second Quarter 2017

Held: Monday, July 10<sup>th</sup> 2017

*Devotional Song: "I Shall Not Be Moved"*

#### Call to Order:

The Leadership meeting was called to order by Diaconate Chairperson Carl Vinson at 6:40 p.m.

**Attendance:** 19 in attendance (*see attached sign-in list*)

#### Opening Scripture:

Deacon Carla Bunn provided the scripture from Proverbs 16:1-3.

#### Opening Prayer:

The opening prayer was led by Deacon Carl Vinson.

#### Remarks by Deacon Carl Vinson:

- The next Quarterly Church meeting will be held on Saturday, July 15<sup>th</sup>, 9am in the Fellowship Hall. Deacon Vinson indicated all MLK Leaders and members should join Saturday's meeting.
- Deacon Vinson reminded the Leaders that Falaam Church has a rental agreement with MLK. Falaam has access to the church on Saturday evenings and Sunday afternoons. The past week MLK experienced vandalism in the narthex, specifically to the Vacation Bible School bulletin board. Deacon Vinson will be meeting with Dr. Kipp, Pastor of Falaam, to share concerns about the vandalism and other issues, i.e. stove in kitchen left on, flowers on communion table and additional fee assessed to Falaam's rental agreement. Currently, Falaam pays \$500 per month for the use of MLK's facility.
- Deacon Vinson informed the Leaders of a bag of clothing that has been left in the choir section. It has been there for several weeks. The owner should remove their belongings from the choir section.
- For the month of July, our Associate Ministers (AM) will be bringing the word during Sunday services. The AM will preach as scheduled:
  - 3<sup>rd</sup> Sunday, Rev. Michael Booker
  - 4<sup>th</sup> Sunday, Rev. Ken Curl
  - 5<sup>th</sup> Sunday, Women's speaker pending, at this time (*Rev. Toni Booker was asked to bring the message but she's not available on 5<sup>th</sup> Sunday.*)
- Rev. Johnny Youngblood will begin as the Pastor of MLK on August 1<sup>st</sup>, 2017. Rev. Youngblood is actively working with the MLK Trustee Board on his relocation to Washington.
- MLK Church has been invited to Daystar Baptist Church on Friday, September 15<sup>th</sup>, 7pm to celebrate their 27 year anniversary and bring words of encouragement. MLK's Voices of Praise has also been invited to Daystar to sing. Rev. Donald Ward, pastor of Daystar Baptist Church, was a former member of MLK.

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- Deacon Vinson reminded the Leaders that Saturday's reports will be for the months of: March, April and May. He reported a lot of activity has occurred in the Pulpit Search Committee but will not be formally reported until the 3<sup>rd</sup> quarter reporting. However, highlights from the Pulpit Search Committee will be provided at the Quarterly Church meeting.
- As a thank you to Rev. Barlow, MLK church presented him with a \$500 gift card and presented Sis. Barlow with flowers upon their departure.
- Discussions are underway surrounding Rev. Youngblood's installation. The proposed date is Friday, September 1<sup>st</sup>. Deacon Vinson indicated this date has not been finalized. This will be the 3<sup>rd</sup> installation for MLK.

### **Open Discussions/Comments/Feedback:**

- Dr. Wanda Billingsly, member of MLK, informed the leaders that she does not have a leadership role at MLK and has joined today's meeting by invitation.
- The Leaders ensued in discussions surrounding Falaam Church and the current agreement/contract. The Trustees were in attendance at tonight's Leadership meeting and have noted the feedback and concerns voiced. Deacon Vinson indicated the Trustees will meet and address all concerns as a committee.

### **Minutes – March 13, 2017:**

The 1<sup>st</sup> quarter Leadership Team meeting minutes were read by Leslie Turner, assistant church clerk.

- It was moved and 2<sup>nd</sup> that the 1<sup>st</sup> quarter Leadership Team meeting minutes be accepted as read. The motion carried.
  - A correction was noted following the reading of the minutes – page 2, under Minutes section, 2<sup>nd</sup> bullet, last sentence was read "Trustee meeting" but should have been read "Trustee training."

### **Church Clerk:**

There is no Clerk's Report for the Leadership Team meeting. The report will be provided at the Quarterly Church meeting on Saturday, July 15<sup>th</sup>.

### **Diaconate Board:**

The 2<sup>nd</sup> quarter Deacons Report was read by Deacon Carl Vinson. The 2<sup>nd</sup> quarter (March, April, May) was a very busy period.

- A motion for acceptance of the Diaconate Board report will be requested at the Quarterly Church meeting on Saturday, July 15<sup>th</sup> 2017.

### **Trustee Board:**

The 2<sup>nd</sup> quarter Trustee Report was provided by Betty Adams, Chairperson. A formal written report will be provided at the Quarterly Church meeting on Saturday, July 15<sup>th</sup> 2017. The Trustee update included:

- A decision must be made about the removal of the black container currently on the church grounds. If the church decides to keep the container, it will be moved back to the tree line to

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make room for the new playground being installed at our church. The Trustees are asking for the removal of all stored materials in the container prior to moving. Any material unclaimed prior to relocating the container will be discarded.

- Trustee members, Brothers Elmore Williams, Donald Leonard, and Rev. Michael Booker have been charged with researching all cost to move or dispose of the container which also includes relocating the fence gate in the eastern portion of fencing, to facilitate construction of the playground.
- The Trustee Board will be conducting employee evaluations on all paid positions of MLK (*minister of music, plumber, grounds keeper and administrative assistant.*)
- The Trustee Board is actively working on logistics surrounding the upcoming move for our new pastor.
- Sis. Betty Adams assured the Leaders that the Trustees will address all concerns regarding Falaam Church.

### **Open Discussion/Comments/Feedback:**

- The Leaders commended the Trustee Board on the excellent work the past quarter.
- The Leaders provided feedback surrounding the black container on our church grounds and ways the container could be used should it remain on the grounds, i.e. storage for new pastor's belongings.
- The Leaders were in agreement that Bro. Martin, who maintains our church grounds, should receive an employee evaluation so that he can be acknowledged for his excellent work.
- Sis. Elenora Northington has claimed the plywood in the black container. Bro. Elmore is aware that she will be removing the plywood.

### **Pulpit Search Committee:**

Report will be provided at the Quarterly Church meeting on Saturday, July 15<sup>th</sup>.

### **Other Church Business:**

- Baptism – Deacon Vinson reported on the protocol for baptism candidates that are 5 to 6 years old and “what you should know for baptism” to not prohibit young candidates from coming forward as candidates. Further questions regarding baptisms should be addressed to the Deacons as they are responsible for baptisms.
- Security – Deacon Vinson reported the main gate at the front of the church is to be closed each evening. The gate does not lock. The last member leaving the church grounds should ensure the gate is closed. The Leaders ensued in discussions surrounding security at the church and indicated a security company or individual should be hired to secure our church grounds instead of relying on the church members to secure the grounds and close the gate, when exiting. The Trustee Board will meet to discuss repairing the main gate as well as address security needs of the church.

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All MLK key holders should be aware of the necessary steps to take when the alarms (fire & burglar) go off.

Fire alarm goes off:	Fire Department will be dispatched
Burglar alarm goes off:	Police Department will be dispatched
<ul style="list-style-type: none"><li>• If the above arrives on the church grounds and the alarm has been set off, what to do when they arrive:<ul style="list-style-type: none"><li>○ If you have a key to get into the building and you accidentally set off alarm – re-enter code, with caution and the alarm will stop</li><li>○ Entering the church when the alarm is armed, you will have a few seconds to turn the alarm off</li><li>○ When alarm goes off, the phone in the church office will begin ringing automatically, you should enter church office and provide code to caller – also, provide your name to the caller. The code is located in the blue notebook in the office.</li><li>○ All key holders do not have keys to the church office</li></ul></li></ul>	

- Deacon Carla Bunn reminded the Leaders that Vacation Bible School will begin July 16<sup>th</sup> with kickoff and classes begin on July 17<sup>th</sup>.
- Bro. Sims announced the annual church BBQ will be on August 13<sup>th</sup> after the 11am church service; event planning is underway.
- The Leaders shared concerns with the aggressive timeline for the new pastor's installation (9/1). Deacon Vinson informed the Leaders that the date was chosen by Rev. Youngblood and the guest he has invited to his installation. All concerns were noted and will be shared with Rev. Youngblood.

It was moved and 2<sup>nd</sup> that at 8:15p.m. the meeting be adjourned. The motion carried.

Closing Prayer: Deacon Carl Vinson

Humbly submitted by,

Leslie Turner  
Assistant Church Clerk

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Martin Luther King, Jr. Memorial Baptist Church  
SIGN-IN SHEET - #1

Meeting: Leadership Meeting  
Date: July 10<sup>th</sup> 2017 | Time: 6:30pm

	PRINT NAME
1)	Heddie Turner
2)	Queen Dupree
3)	Bobbi Sims
4)	Clarene Montgomery
5)	Chris Vinson
6)	Chris Vinson
7)	Paul Ziegler
8)	Queen Dupree
9)	Debra Little
10)	Ellen Nuff
11)	Bobbi Sims
12)	Carla Bunn
13)	Jacque Brown
14)	Anna Flavors
15)	Mary Conroy
16)	Charles Lee
17)	Dr. Wade Billingsly
18)	Deiane Burroughs
19)	Deiane V. Lawrence
20)	

Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age." (Matthew 28:19-20)